

Agreement for VCA Online Lesson

Virtual Clarinet Academy | Kristen Thompson and Rucha Trivedi

BEFORE YOUR LESSON

- I understand that my lesson will take place on a mutually agreed upon day and time. This will be confirmed in advance of my lesson. Lessons are 30, 45, or 60 minutes in length depending on what has been mutually agreed upon with my instructor. Trial Lessons are 15 minutes long and will only occur once.
- I understand that my lesson may be rescheduled a minimum of 24 hours before my scheduled time. My lesson will not be rescheduled if I cancel within 24 hours of scheduled lesson start time for any reason.
- I understand that my lessons should be scheduled at the time of purchase.
- I understand that an instructor will be able to hear me best if my device is in front of my face/body and approximately 3 feet away from my instrument.
- I agree to dress for our lesson appropriately (minimum of t-shirt and pants). Please no tank tops, short-shorts, or otherwise revealing clothing.
- I understand that my lesson will begin and end at the scheduled time and that additional time will not be added due to tardiness or technology issues. Please do the following prior to your lesson:
 - a. Check out your Zoom link to see how it works. This is a FREE platform, but you may be required to make an account.
 - b. Test the audio and microphone on Zoom to make sure the levels work on your end.
 - c. Find a location in your residence that is distraction-free.
 - d. Set up your instrument, music, and get a reed on your clarinet. Gather a pencil and headphones that work with your device. Play a few notes to warm up as necessary.
- I understand that I will need to use MY metronome during this lesson. It will not work for an instructor to use their metronome for you over Zoom.
- If there is anything specific I would like to work with a VCA instructor on during my lesson, I will let them know ahead of time via email.

DURING YOUR LESSON

- I understand that sound quality is the biggest change I will observe. There may be some distortion due to the online interface.
- I understand that I may need to be flexible and adjust my distance from my device in order for an instructor to hear me. I will let my instructor know if I can't hear them.
- I understand that a VCA instructor may end my lesson at any time should I violate this agreement and put them in a situation that is unprofessional or unsafe.

AFTER YOUR LESSON

- As your lesson is ending, your instructor will touch base about any exercises or thoughts that will be beneficial moving forward. They will follow up with you after your lesson with a few notes to guide your practice.
- If I am receiving a lesson as a prize or a trial, I understand that this is my only free lesson from VCA. I am still eligible to be a prize winner in the future should I choose to enroll in another VCA session.